



**Policy  
Committee Meeting  
Minutes  
October 6, 2025**

**Date:** Monday October 6, 2025

**Time:** 10:00 AM – 12:00 PM

**Location:** Hybrid

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Cass County Courthouse  
303 Minnesota Ave W,  
Walker, MN

Attendance: Chairman Lynn Goodrich, Hubbard SWCD Supervisor (remote); Vice Chair Neal Gaalswyk, Cass County Commissioner (remote); Jennifer O'Neill, Cass SWCD Supervisor; Ryan Hughes, BWSR; Dana Gutzmann, Cass SWCD; Jake Shaughnessy, Hubbard SWCD; Chad Anderson, MDH; Moriya Rufer, Houston Engineering; Don Bajumpaa, BWSR; Annie Knight, Northern Waters Land Trust; Phil Vortuba, MPCA; Stephanie Klamm, DNR; Jason Hauser, USACE

Item	Discussion	Motion	Second	Final
Call to Order	Chairperson Goodrich call the meeting to order at 10:08 AM.			
Approval of the draft agenda	Motion to approve the agenda as presented.	O'Neill	Gaalswyck	3-0
Approval of 07/22/2025 Policy meeting minutes	Motion to approve 7/22/2025 meeting minutes.	Gaalswyck	O'Neill	3-0
Review Minor Plan Amendment	Motion to start 30-day review period of recommended minor amendment by state agencies, counties, cities, and townships.	O'Neill	Goodrich	3-0
Review of the Minor Plan Update Timeline and set public hearing date (10 minutes)	Motion to set public hearing and next Policy Committee meeting for November 17 <sup>th</sup> , 2025, at 11:00 AM at Cass County Courthouse.	Gaalswyck	O'Neill	3-0
Budget Reviews	Motion to approve updated phase 3 budget.	Goodrich	O'Neill	3-0
Adjourn the Meeting	Motion to adjourn the meeting at 11:44 AM.	Gaalswyck	O'Neill	3-0